

Meeting Minutes
BOARD OF MUSEUMS AND HISTORY
March 11, 2016

Location
Nevada State Legislature
Room 1214
401 S. Carson Street
Carson City, NV 89701

BOARD MEMBERS PRESENT

Robert Stoldal, Chairman
Bryan Allison
Dr. Alicia Barber
Dr. Sarah Cowie
Dr. Doris Dwyer
Robert Ostrovsky
Anthony Timmons

BOARD MEMBERS EXCUSED

Renee Diamond
Pete Dubé
Dan Markoff
Seth Schorr

DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS, DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES STAFF PRESENT

Peter Barton, Division of Museums and History, Administrator
Carrie Edlefsen, Division of Museums and History, Administrative Services Officer
Lauri Brown, Division of Museums and History, Administrative Assistant
Sarah Bradley, Deputy Attorney General
Rebecca Palmer, SHPO, State Historic Preservation Officer
James Barmore, Nevada State Museum Carson City, Museum Director
Sheryln Hayes-Zorn, Nevada Historical, Society, Curator III
Adam Michalski, Nevada State Railroad Museum, Curator II

PUBLIC IN ATTENDANCE

Omar Saucedo, Las Vegas Valley Water District
Cary Allison, Morgan Stanley
Dr. Michael Fischer, former director of the Dept. of Cultural Affairs

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1. The Chair called the meeting to order and confirmed a quorum was present and the meeting was posted in accordance with NRS 241. (1,2)
 2. Item 7B-1 was withdrawn. Item 9 would be taken after Item 6. (3)
 3. There was no public comment at this time. (4)
 4. Robert Ostrovsky nominated Robert Stoldal as Chairman of the Board of Museums and History for the next term. Doris Dwyer seconded. Approved without dissent. Doris Dwyer nominated Robert Ostrovsky for Vice Chair. Chairman Stoldal seconded. Approved without dissent. (5)
 5. The Chair took Item No. 6, Calendar for Next Meetings. Item 6A, the next meeting is June 8th and 9th, 2016 in Ely was moved by Alicia Barber and seconded by Sarah Cowie to be June 16-17, 2016 in Carson City. (6A) Motion by Doris Dwyer to hold meeting on September 9, 2016 in Boulder City. Anthony Timmons seconded. Motion passed without dissent. Later in the

- meeting, Alicia Barber motioned that the September 8-9, 2016 meeting be held in Ely. Doris Dwyer seconded. Motion passed without dissent. (6B) This item was taken out of order.
6. The Chair took Item No. 7, Nominations to the National and State Registers of Historic Places. There was no possible action as Item 7B was withdrawn. (7)
 7. The Chair took Item No. 8. Agency Reports. Item No. 8A was not presented. Rebecca Palmer presented the report for the State Historic Preservation Office. (8B) Peter Barton presented the reports on Division of Museums and History. He discussed the Legislative audit, the Sesquicentennial license plate; website update was deferred to Claudia Vecchio who was not available, initial budget instructions for SFY 2018-2019 State budget and the personnel report. (8A, 8B, 8C1-6) Motion by Robert Ostrovsky to participate in the 2016 Blue Star museum program. Anthony Timmons seconded. Motion passed without dissent. (8C2)
 8. The Chair continued with Item No. 8D, Public Relations Report. There was no report as Felicia Archer was not available. (8D)
 9. The Chair took Item No. 8E, Museum Reports for Second Quarter 2016. Motion by Doris Dwyer in regard to Item No. 8E1A, Nevada Historical Society, Reno request for consideration of use of Special Projects (category 48) funds to procure small metal shelves for the NSM/NHS collection storage project. Not to exceed \$5,000. Sarah Cowie seconded. Motion carried without dissent. (8E1A)
 10. The Chair took Item No. 8E1B, request for consideration of use of Special Projects (category 48) funds to cover backflow tamper equipment replacement and modification of the French drainage system for the concrete vault. Not to exceed \$3,500. Member Dwyer made a motion, Alicia Barber seconded the motion. Motion carried without dissent with the objection of Robert Ostrovsky that this should be out of State funds. (8E1B)
 11. The Board took recess to attend the *USS Nevada* Centennial Ceremony at the Capitol and lunch.
 12. The Chair took Item No. 8E1C, request for consideration of use of Special Projects (category 48) funds to procure general operational supplies needed to primarily support MDTF activities. Not to exceed \$3,500. Robert Ostrovsky made motion with the stipulation that the Division Office report back to the board as to what was spent and on what items. Doris Dwyer seconded the motion. Motion carried without dissent. (8E1C)
 13. The Chair took Item No. 8E2A, Nevada State Museum, Carson City. Motion by Member Ostrovsky request for consideration of use of Special Projects (category 48) funds to cover equipment rentals for the NSM/NHS collection storage project. Not to exceed \$3,195. Doris Dwyer seconded. Motion carried without dissent. (8E2A)
 14. The Chair took Item No. 8E2B, Nevada State Museum, Carson City. Robert Ostrovsky made a motion to approve the use of Special Projects (category 48) funds to cover the procurement of equipment and supplies for the NSM/NHS collections storage project. Not to exceed \$1,705. Alicia Barber seconded the motion. Motion carried without dissent. (8E2B)
 15. The Chair took Item No. 8E2C, Nevada State Museum, Carson City. Motion by Member Ostrovsky to use Special Project (category 48) funds to cover (4) part-time contract staff to work on the NSM/NHS collections storage project. Not to exceed \$11,752. Seconded by Member Dwyer. Motion passed without dissent. (8E2C)
 16. The Chair took Item No. 8E2D, Nevada State Museum, Carson City. Robert Ostrovsky made a motion to use Special Project (category 48) funds to reimburse travel costs (transportation lodging and per diem) for potential long distance candidates for the recently vacated Curator of Education position. Not to exceed \$980. Member Cowie seconded. Motion passed without dissent. (8E2D)
 17. The Chair took Item No. 8E2E, Nevada State Museum, Carson City. Motion by Member Ostrovsky to allow Division Administrator to negotiate and amend the existing contract with Columbia Machine Works and use of Special Project (category 48) funds due to additional repairs required to return Coin Press No. 1 to operation status. Not to exceed \$20,000. Doris Dwyer seconded the motion. Motion carried without dissent. (8E2E)

18. The Chair took Item No. 8E3A, Nevada State Railroad Museum, Carson City. Robert Ostrovsky made the motion to deaccession item RM-5409-G-041, bag of ten (10) railroad spikes, nails and pieces. Doris Dwyer seconded the motion. Motion carried without dissent. (8E3A)
19. The Chair took Item No. 8E4, Nevada State Railroad Museum, Boulder City. Peter Barton reported that over 80% of the presale Santa Train was done online. (8E4)
20. The Chair took Item No. 8E5, Nevada State Railroad Museum, East Ely Depot. Peter Barton reported the unrestricted \$48,000 donation will go before IFC for approval pursuant to NRS 353.335 on April 14, 2016. (8E5)
21. The Chair took Item No. 8E6, Lost City Museum, Overton. The museum held the docent appreciation dinner March 10, 2016. (8E6)
22. The Chair took Item No. 8E7, Nevada State Museum, Las Vegas. This was informational. (8E7)
23. The Chair took Item No. 9A, Collection Report. Discussion was held. No action taken. (9A)
24. There was no report for Item No. 9B Facility Use. (9B)
25. Cary Allison, Morgan Stanley account manager, was introduced and reported on the Morgan Stanley Investment accounts. (9C1-2) This item was taken out of order.
26. The Chair took Item 9C4, the review of contract amendment with Michael Bertrand and Associates, CPA to extend the current contract for MDTF auditing services two years and to add additional costs for fiscal years 2016 and 2017 of \$9,250 each. The amendment increases not to exceed \$26,350. Robert Ostrovsky made the motion. Alicia Barber seconded. Motion carried without dissent. (9C3)
27. A date of May 13, 2016 at 10:00am was determined for the Finance Committee Meeting to review SFY 2017 MDTF budgets. (9C4)
28. There was no report for Membership or Museum Store. (9D & E)
29. Alicia Barber, chair of the Nevada State Prison reported that a meeting was held January 25, 2016 and Dept. of Corrections and the Nevada State Prison Preservation Society came to an agreement. (9F)
30. The Chair took Item No. 9G, Strategic Planning. Discussion was held. No action taken. (9G)
31. The Chair took Item No. 9H, Major Donor. Nothing to report. (9H)
32. The Chair acknowledged the receipt of \$3,700 donation for Budget Account 5034 RGL 4251 to offset category 35 in the same amount. (10A1)
33. The Chair took Item No. 10B1, Change request over \$5,000. Robert Ostrovsky made a motion to increase authority in Budget Account 5037, Nevada State Railroad Museum, East Ely, RGL 4251 by \$48,000 to receive a donation of the same amount to offset category 51. Anthony Timmons seconded. Motion carried without dissent. (10B1)
34. The Chair took Item 10C1, Restricted Funds/Donations Received. Motion by Robert Ostrovsky to accept \$2,500 donation from the Clark J. Guild Charitable for the Museum's Clark J. Guild Foundation Fund for collections, exhibits, and education programs to be held in the State Treasurer's Office under B/A 5036 category 55. Doris Dwyer seconded. Motion carried without dissent. (10C1)
35. No future agenda items or public comment. (12 & 13)
36. The Chair adjourned the meeting at 4:03pm.